

Move In / Out Notification Form

Please circle: Moving IN Moving Out

Date of Move: _____

Please be advised that the lift curtains must be hung for MOVE IN/MOVE OUT. This needs to be arranged with the Building Manager. Please call Building Manager on 0472 727 476 to discuss.

Resident Information

Full name : _____

Apartment Number: _____

Phone Number: _____

Moving company Information

Company Name: _____

Contact Person: _____

Phone Number: _____

Estimated Arrival: _____

IMPORTANT INFORMATION

The lift in Bridgedeck is VERY sensitive. Using your arm, a box or item to hold the doors open will cause the lift to go out of order anywhere from 10 minutes to 60 minutes. In which time you will have to use the stairs. If you call the lift company to rectify the issue, you will be charged.

Use the “Door open” button in the lift to keep the doors open. Failure to do so will cause you delays and cause much frustration (to yourself and other residents).